

## British Library: Archival standards and digitisation workflows workshop

Host and venue: Archives at NCBS, Bangalore, India

<http://archives.ncbs.res.in/>

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Workshop venue: Safeda Lecture Room, NCBS

**August 19 and 20, 2019**

### Monday, August 19, 2019: British Library strategy, collections, archival standards and digitisation workflows

8:30-9:00	Registration: Safeda Lecture Room
9:00-9:15	Welcome from NCBS
9:15-9:30	Participant introductions
9:30-10:00	Introduction to the British Library, the major digitisation projects and South Asian collection at the British Library – <i>Tom Derrick</i>
10:00-11:00	Description and arrangement of the material (the archival standards) – <i>Nicolas Moretto</i>
11:00-11:30	<i>Refreshment break (covered by workshop)</i>
11:30-11:45	Lightning talks #1: Ashoka Archives of Contemporary India; Centre for Public History – <i>Srishti</i>
11:45-12:45	Digitisation strategy and workflows (physical preservation, condition assessment, image capture standards, digital surrogate creation, curation and ingest into infrastructure) - <i>Tom Derrick</i>
12:45-13:00	Lightning talks #2: FLAME University; French Institute of Pondicherry
13:00-14:15	<i>Lunch (participants cover own lunch at the NCBS cafeteria)</i>
14:15-15:15	Group activity – formulating a digitisation strategy + feedback from each group
15:15-15:30	Lightning talks #3: Indian Institute of Astrophysics; Indian Music Experience
15:30-16:00	<i>Refreshment break(covered by workshop)</i>
16:00-16:15	Lightning talks #4: Janastu/Servelots; Keystone Foundation
16:15-16:45	Feedback forms (for those only attending day 1) and workshop close
17:00-17:45	Optional tour – Archives at NCBS

### Tuesday, August 20, 2019: Accessibility, discoverability and OCR

09:00-10:00	Accessibility (metadata standards & discovery systems) - <i>Nicolas Moretto</i>
10:00-10:30	Accessibility (Introduction to OCR tools that can be used for Indic scripts) – <i>Tom Derrick</i>
10:30-11:00	<i>Refreshment break (covered by workshop)</i>
11:00-12:00	Practical exercise – experimenting with OCR tools – ( <i>led by Tom Derrick</i> )
12:00-12:15	Lightning talks #5: QAMRA; Sahapedia; SPARROW
12:15-12:45	Digital research case studies from the British Library – <i>Tom Derrick</i>
12:45-13:00	Final comments, feedback forms and certificates
13:15-14:15	<i>Lunch (covered by workshop)</i>

- Participants should bring a laptop with them with pre-installed OCR software prior to the workshop for some of the group projects during the workshop (workshop faculty will send details about the software).
- Applications for registrations are closed as of July 4 2019. The workshop has 41 participants. Due to the size of the workshop room and the hands-on nature of some of the sessions, we are limiting participation to this number and thank you for your understanding.
- Participants are requested to make their own arrangements for travel, accommodation and meals (unless mentioned otherwise). All meals are available in the NCBS cafeteria at fairly subsidised rates. NCBS can give pointers on accommodation options near campus.
- The lightning talks are a string of five-minute overview by participating institutions who said 'Yes' on the registration form to discuss their collections/work/challenges. We understand it's a very small window of time and it is only for all the participants to get a flavour of the diversity of archival material. There will be time in the breaks and after hours to have direct and more in-depth and informal discussions.

See you at NCBS on August 19 2019!